ASPHO Pediatric Hematology/Oncology Review Course

Guidelines for Speakers Regarding Copyright/Sample Permission Request

The following are general guidelines for speakers regarding the use of material in slides and syllabus material:

1. Including a reference or citation on a speaker's slide is NOT sufficient if the speaker is using a table, graph, or other data which has been previously published. The speaker must request permission to use the table, graph or data from the original publisher.

2. If a speaker does plan to include previously published information in its original, copyrighted format, the speaker should contact the publisher's permissions department to request permission to use the material. The list at the bottom of this page includes contact information for permissions departments of several frequently cited journals relevant to this course. When requesting permission from publishers, speakers should indicate how the material will be used and ask that any permission fees be waived. Sample language for a request for permission is included in the box below.

Sample Permission Request

Include your full name, the name of your facility, your mailing address, phone number, and email address. Also indicate that permission is needed by December 22, 2014 (the date when all course PPT presentations are due to Jackie Holcomb).

Permission is requested to include _______ from <original publication information> as part of my lecture and syllabus materials for the American Society of Pediatric Hematology/Oncology's (ASPHO) Pediatric Hematology/Oncology Review Course, February 5-8, 2015 in Dallas, Texas. ASPHO intends to: (a) print, publish, and sell the slides and handout materials for the course in syllabus form; and (b) make the slides and handout materials available over the Internet. The intended audience for the materials includes physicians planning to take the American Board of Pediatrics exam for initial certification in pediatric hematology/oncology, as well as practitioners who wish to review both the established standards of care and recent basic and clinical advances in pediatric hematology/oncology.

ASPHO is a not for profit, multidisciplinary organization dedicated to promoting optimal care of children and adolescents with blood disorders and cancer by advancing research, education, treatment and professional practice. Contact ASPHO at <u>www.aspho.org</u> or 847-375-4716.

Pediatric Blood and Cancer, RightsLink®, Permissions, instructions provided on the *Pediatric Blood and Cancer* website

Journal of Pediatric Hematology/Oncology, RightsLink®, Permissions, instructions provided on the Journal of Pediatric Hematology/Oncology website

New England Journal of Medicine, RightsLink®, Permissions, Permissions, instructions provided on the New England Journal of Medicine website

Blood, © Get Permissions, Permissions, visit the Copyright Clearance Center

Journal of Clinical Oncology, RightsLink®, Permissions, instructions provided on the Journal of Clinical Oncology website

Clinical and Applied Thrombosis/Hemostasis, Permissions, <u>http://www.sagepub.com/booksPermissions.nav</u> or permissions@sage.com