



LABEL ORDER FORM

The following guidelines apply when ordering labels:

- Duplication or reselling of labels or lists is not permitted. **Labels and lists are sold for one-time use only.**
- ASPHO must approve the mailing piece to be sent. **Send a sample with your order.**
- All orders are subject to approval.
- Our policies prevent rental of the mailing list for the purpose of conducting research surveys or for use with membership solicitation or educational events 45 days prior to or following ASPHO programs.
- Allow 15 working days from the date the sample mailing piece is received by ASPHO.
- **Pre-payment is required for all orders.**

Organization: _____ **Mail Date:** _____ **Date of Request:** _____

Format: Excel List 4-Up Pressure Sensitive Labels

Sequence: Alpha Order Zip Code Order (default).

Send Labels Via: UPS Federal Express (FedEx Account # _____)

Description: Entire Membership (About 2000) Random selection - Qty _____
 Selected states only (Please list) _____

Send To:

Name _____ Organization _____
Address _____ City/State/Zip _____
Phone _____ Email _____

Cost:
(please check one)

| | |
|---|---------------|
| Entire Membership | |
| <input type="checkbox"/> non-member | \$500.00 |
| <input type="checkbox"/> member | \$250.00 |
| Partial Membership | |
| <input type="checkbox"/> non-member | 20¢ per label |
| <input type="checkbox"/> member | 15¢ per label |
| All label orders have a \$10 set-up fee and minimum \$10 shipping fee depending on shipping method. | |

Payment:

Visa Mastercard AMEX Check enclosed (payable to the American Society of Pediatric Hematology/Oncology)

Acct. #: _____ Expiration Date: _____

Signature: _____

Complete and return this form along with sample mailing piece & payment to:

ASPHO Membership Labels
8735 W. Higgins Road, Ste 300
Chicago, IL 60631
847/375-4716 Fax: 847/375-6865

| | |
|-----------------------------|-------|
| <i>For office use only:</i> | |
| Client ID | _____ |
| Tracking Code | _____ |
| Date Shipped | _____ |

Approved by Name/Date: _____