



ASPHO Call for Papers and Posters FAQs

➤ **What is the deadline for submission?**

The abstract submission deadline is 4:00 pm Eastern Time (3:00 pm Central Time; 2:00 pm Mountain Time; 1:00 pm Pacific Time) on **Thursday, December 18, 2025**. NOTE: The system may be slower on December 17 and 18 due to the higher volume of submissions. ASPHO is not responsible for abstracts that are not submitted by the deadline due to a slower system. Please plan accordingly.

➤ **Is there a fee to submit an abstract?**

Yes. There will be a \$30.00 USD (ASPHO Member) or a \$45.00 USD (non-member) non-refundable fee **per abstract** to be paid by credit card through PayPal. The fee will be collected at the end of the submission process, before the abstract can be submitted. Payment must be done online within the system during the time of submission (payment will not be taken in any other form such as by phone or check). NOTE: Your submission will not be considered 'complete/submitted for review' until the payment is processed and the proposal is submitted, so please take this step into consideration when you submit your proposal.

➤ **Will the 2026 ASPHO Conference be in-person?**

Yes. The conference will occur in-person, and all abstract presenters will be expected to deliver their paper or poster presentation in-person live in Minneapolis, MN April 29 - May 2, 2026.

➤ **What does the 400-word count include?**

You are limited to 400 words total for the background, objectives, design/method, results and conclusion (including references if used). It does not include title, author names, and geographical information.

➤ **Should the required components of the abstract (background, objectives, design/method, results, conclusion) be labeled with headings?**

No, they will automatically fill in within each section.

➤ **Should acknowledgement of support be included in the abstract and does it count in the word limit of 400?**

Acknowledgement of support should be included, and it does count toward the 400-word limit.

➤ **Do I need to add references to my abstract?**

No, references are not required. References only need to be included if pertinent to the body of the abstract itself, not for other information that might be included in the poster presentation. References should be included in the conclusion section and will be counted in the overall word count.

➤ **Can I include any figures, graphs, or tables with my abstract?**

Yes, up to one optional figure, graph, or table (limit one) may be uploaded as an attachment as part of the abstract submission. This is not a requirement.

➤ **Are run charts required for abstract submission or just for final poster?**

No, run charts are not required for abstract submission, but you may include them on the final poster if it is accepted.

- **Is there a limit to the number of authors who can be included on an abstract?**
No, there is no limit to the number of authors who can be included on an abstract.
- **Is there a limit to the number of abstracts an author may submit?**
No, there is no limit to the number of abstracts an author may submit. There will be a \$30.00 USD (ASPHO Member) or a \$45.00 USD (non-member) non-refundable fee *per abstract* to be paid by credit card through PayPal.
- **Do all co-authors need to submit a conflict-of-interest form?**
No. Co-authors do not have to submit disclosure at the time of submission. The submission will be considered complete as long as it is submitted on time and the primary author/submitter completed a disclosure form.
- **Are encore abstracts accepted?**
Yes, as long as the information has been updated or modified in some way from the original submission. We do not, however, accept abstracts if the material has been or is expected to be published in manuscript form before the ASPHO Conference.
- **Are 'trials in progress' abstracts accepted?**
Yes, however, ASPHO does not accept abstracts without data, therefore it is required to provide at least some data, as this is what the review committee will be assessing when ranking the abstract. As long as the required fields (background, objectives, design/method, results, and conclusion) are completed the abstract will be reviewed.
- **Can I submit the same abstract to multiple meetings?**
Yes, as long as the other meetings occur after the ASPHO Conference, ASPHO allows you to submit to both. We recommend checking with the other organization as well to determine if they allow you to submit to multiple meetings. Previously presented or published data may be submitted; however, the abstract should be updated or modified in some way.
- **If the abstract is accepted and presented at the ASPHO Conference, can I submit the same abstract to meetings that occur after ASPHO? Does any permission need to be obtained from ASPHO to reuse/encore that content?**
The primary author retains the abstract's copyright, and anyone wishing to use the abstract after the ASPHO conference will be instructed to contact the primary author for permission. We recommend checking with the other organization(s) as well to determine any policies they may have regarding abstract submission.
- **When will the abstracts for the ASPHO Conference be published in *Pediatric Blood & Cancer*?**
They will be posted online in late April.
- **Could someone other than one of the authors present the poster/paper at the conference?**
If the abstract is accepted, at least one author must agree to register for the Conference and present the poster/paper in-person at the ASPHO meeting. If you cannot guarantee one of the authors will be able to present the poster/paper, we will not accept the submission.
- **Will ASPHO offer a separate call for late-breaking abstracts?**
Yes, the call for late breaking abstracts will open January 5 - 29, 2026. If your research results are not available by the general abstract submission deadline (December 18, 2025), consider submitting an abstract for the late-breaking call. More information and a separate, late-breaking submission link will be available at the beginning of January. Submitting a placeholder abstract during the general call for abstracts is not required.
- **When will I receive notification of the committee's accept/reject decision?**
The abstract submitter will receive notification of the committee's decision no later than March 16, 2026.