ASPHO Call for Papers and Posters FAQs

- **Is there a fee to submit an abstract?**
  Yes, there is a $25 USD non-refundable fee for each abstract submission.

- **Will the 2021 ASPHO Conference be in-person?**
  ASPHO continues to move forward with preparations for the 2021 ASPHO Conference scheduled for April 20-23 in Portland, OR. Based upon the safety and health of our attendees, speakers, and staff, the Society is preparing for various contingencies should attendees and speakers not be able to attend the live, face-to-face conference. We are pleased to announce that the conference will include a virtual option with online access to interactive education sessions and abundant networking opportunities, whether there is an in-person meeting or not. Regardless of the meeting format, ASPHO will present the accepted papers and posters as part of the 2021 ASPHO Conference. ASPHO will continue to monitor the situation carefully and provide updates on the Annual Conference webpage.

- **What does the 400-word count include?**
  You are limited to 400 words total for the background, objectives, design/method, results and conclusion. It does not include title, author names, and geographical information.

- **Should the required components of the abstract (background, objectives, design/method, results, conclusion) be labeled with headings?**
  No, they will automatically fill in.

- **Should acknowledgement of support be included in the abstract and does it count in the word limit of 400?**
  Acknowledgement of support should be included, and it does count toward the 400-word limit.

- **Do I need to add references to my abstract?**
  References only need to be included if pertinent to the body of the abstract itself, not for other information that might be included in the poster presentation.

- **Are run charts required for abstract submission or just for final poster?**
  Run charts are not required for abstract submission, but you may include them on the final poster if it is accepted.

- **Is there a limit to the number of authors who can be included on an abstract?**
  No.

- ➢ **Is there a limit to the number of abstracts an author may submit?**
  No. There will be a $25 USD non-refundable fee for each abstract submission.

- ➢ **Do all co-authors need to submit a conflict of interest form?**
  No. Co-authors do not have to submit disclosure at the time of submission. The submission will be considered complete as long as it is submitted on time and the primary author/submitter completed a disclosure form. If the abstract is accepted for paper presentation, ASPHO staff will reach out to all co-authors at a later date to collect disclosure forms.

- ➢ **Are encore abstracts accepted?**
  Yes, as long as the information has been updated or modified in some way from the original submission. We do not, however, accept abstracts if the material has been or is expected to be published in manuscript form before the ASPHO Conference.

- ➢ **Are 'trials in progress' abstracts accepted?**
  Yes, however, ASPHO does not accept abstracts without data, therefore it is required to provide at least some data, as this is what the review committee will be assessing when ranking the abstract. As long as the required fields (background, objectives, design/method, results, and conclusion) are completed the abstract will be reviewed.

- ➢ **Can I submit the same abstract to multiple meetings?**
  As long as the other meetings occur after the ASPHO Conference, ASPHO allows you to submit to both. We recommend checking with the other organization as well to determine if they allow you to submit to multiple meetings. Previously presented or published data may be submitted; however, the abstract should be updated or modified in some way.

- ➢ **When will the abstracts for the ASPHO Conference will be published in *Pediatric Blood & Cancer?***
  They will be posted online in mid-late April.

- ➢ **Could someone other than one of the authors present the poster/paper at the conference?**
  At least one author must agree to present the poster/paper at the ASPHO meeting. If you cannot guarantee one of the authors will be able to present the poster/paper, we will not accept the submission.